

**NOTICE OF INTENT TO VACATE**

Lease Holder's Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address vacating: \_\_\_\_\_ Date vacating: \_\_\_\_\_

Reason for moving: \_\_\_\_\_

Current Address: \_\_\_\_\_ Forwarding Address: \_\_\_\_\_  
Street Street

City State Zip City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**PCS Destination:** \_\_\_\_\_

**I grant authorization to share my contact information with other PPV partners for the purposes of assistance in housing relocation:**  Yes  No

**Are you interested in earning money with Hunt's Resident Loyalty Program?**  Yes  No



Residents moving to another Hunt community will be rewarded for their loyalty at lease signing at the new duty station:



- \$100 credit to the resident ledger at the new duty station
- Or \$200 credit off of the first month's rent at your new duty station if you sign your lease in advance\*

Early Termination Fee: \_\_\_\_\_  
 Move and Go Fee: \_\_\_\_\_  
 Prorate/Other: \_\_\_\_\_  
**TOTAL ESTIMATE:** \_\_\_\_\_

Pre-inspection date & time: \_\_\_\_\_  
 Final Inspection date & time: \_\_\_\_\_  
 Final Rent Due Date: \_\_\_\_\_

I (we) have read the Notice to Vacate in its entirety and agree to the terms, in addition to the lease agreement. The above charges are not inclusive of any damage fees or other fees that may be incurred between the notice to vacate submission and the actual move-out date.

**ALL PERSONS APPEARING AS LEASEHOLDERS ON THE RENTAL AGREEMENT MUST SIGN BEFORE THIS NOTICE TO VACATE CAN BE CONSIDERED VALID.**

\_\_\_\_\_  
 Resident Signature Printed Name Date

**OFFICIAL USE ONLY:** Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_  
 Orders Received:  Yes  No Date Orders Received: \_\_\_\_\_  
 Entered Notice in Yardi: \_\_\_\_\_ Added PCS Destination for PPV Lead Share in Yardi: \_\_\_\_\_  
 Proper Notice: \_\_\_\_\_ Improper Notice: \_\_\_\_\_ Rental Agreement Termination: \_\_\_\_\_  
 Branch of Service:  USAF  Army  Navy  USMC  USCG  
 DISTRIBUTION:  Resident File  Uploaded into Yardi as an attachment

**PAYMENT OF LAST MONTH'S RENT**

A Resident who has been paying the Rent through an Allotment must pay the last month's Rent by Allotment.

Landlord will refund any overpayment of Rent. Resident acknowledges that in certain cases, but particularly when the move out occurs early in the month and Rent is due in arrears, the refund of Rent overpayment may take up to forty (40) days from the move out date.

I (we) agree to pay my (our) last month's rent through Allotment. I understand that Landlord will refund any overpayment following receipt of my final Allotment. I also understand that if there are any damages to the Housing Unit, cleaning requirements, or other charges, the Landlord will deduct such costs from the final Allotment in addition to the Rent due for the last month. If the amount of the Allotment is insufficient to cover the last month's Rent, damages, cleaning, and other charges, I agree to pay the balance by money order or check.

I (we) do not receive an allotment and therefore, will pay my (our) last month's rent via cashier's check or money order.  
Last month's Rent in the amount of \$\_\_\_\_\_ will be due on or before \_\_\_\_\_.  
If there are any damages to the Housing Unit, cleaning requirements, or other charges, I agree to pay these costs in addition to the last month's Rent due.

Resident agrees that this decision is final.

Resident(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Hunt MH Property Management, LLC, a  
Delaware limited liability company, its  
Authorized Agent.:

By: \_\_\_\_\_

Date: \_\_\_\_\_

